



AGENDA
EXECUTIVE BOARD MEETING
September 12, 2018

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Wednesday, September 12, 2018 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Herman House called the meeting to order at 8:30 am

Members in Attendance:

William Duarte, 1A Conference (Superior High School)
Mark Showers, 2A Conference (Camp Verde High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Jeannine Brandel, 4A Conference (Flagstaff High School)
Mark Cisterna, 5A Conference (Notre Dame Preparatory)
Herman House, 6A Conference (Tucson Unified School District)
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)
Travis Udall, AdvancED (Round Valley Unified Schools)
Mike DeLaO, Arizona School Boards Association (Safford Unified School District)
David Hines, AIA Executive Director

AIA Staff Present:

Mark Mignella, Legal Counsel
Joe Paddock, Assistant Executive Director
Brian Gessner, State Commissioner of Officials
Denise Doser, Director of Finance
Brian Bolitho, Director of Business Development
Dean Visser, Sports Administrator
Ron Halbach, Sports Administrator
Dan Nero, Tournament Coordinator
Tayler Coady, Executive Assistant

Guests:

Jose Garcia, AzPreps365
Les Willsey, AzPreps365
Shannon Woolridge, Empire
Matt Donaldson, Empire
Brian Holmes, ALA Attorney
Bill Gotty, ALA Gilbert North
Glenn Way, ALA Gilbert North
Alden Mescal, ALA GN Parent
Deanna Mescal, ALA GN Parent
Randy Ricedorff, ALA Gilbert North

Valerie Cavazos, KGUN
Alfonso S., KGUN
Kevin Adger, KOLD/KMSB
Jesse Zoller KOLD/KMSB
Rich Obert, AZ Central
Caitlin Schmidt, AZ Daily Star
John Williams, Willow Canyon
Russel Doty, Sabino
Nicholas Roman, Sabino
Gabriel Trujillo, Sabino

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President House, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 8:30am – 8:43am
- ✓ 10:11am – 11:08am
- ✓ 11:55am – 12:35pm

APPROVAL OF MINUTES

The following minutes were **approved**:

- August 20, 2018
- August 28, 2018 (Hardship Appeals / Special Board Meeting – Sabino Violation)
- September 4, 2018 (Hardship Appeals)

CONSENT AGENDA ITEMS

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

AIA Lifetime Passes

Tom Harris	Sunnyslope	29 years
Suzanne Fessler	St. Mary's	25 years
Fred Mann	Perry	25 years
Jacqueline Gibson	TUSD	Meritorious

Request for AIA Sanction / Intrastate and Interstate Activities – 2018-2019 Master Calendar

In accordance with Article 10, Section 10.1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2018-2019 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws

FINANCIAL REPORT

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports

- ✓ Financial Report for August 2018

MEMBERSHIP COMMENTS

None.

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity, junior varsity, freshman program(s) that could have a bearing on regional or state playoffs:

<u>SCHOOL REQUESTING:</u>	<u>HEREBY CONSENT:</u>
Greenway Barry Goldwater	JV Football Program VAR Swim contest w/ Dysart, Fairfax, Millennium, Independence, Alhambra
Gila Ridge	FR Football Program VAR/JV Wrestling Contest w/ Liberty, Cibola, Youngker, Cactus, Yuma, Washington, Arcadia, Shadow Mtn, Desert Ridge, Washington
The Gregory School	VAR B/G Cross Country contest w/ Douglas
ASU Prep	JV Volleyball Program
Holbrook	JV Boys' Soccer Program
BASIS Flagstaff	Boys/Girls' Swim Contest w/ Bradshaw Mountain & Kingman Academy
Santa Rita	JV Football Program
Gilbert Christian	FR Volleyball Program JV Football Program
Chandler	FR Girls' Tennis Program
Raymond Kellis	Boys' Golf Contest w/ Sierra Linda
Flowing Wells	JV Football contest w/ Salpointe Catholic
Notre Dame Prep	FR Boys/ Tennis Program FR Girls' Basketball Program
Santa Cruz	FR Volleyball Program
Lee Williams	VAR Wrestling contest w/ San Luis & Chino Valley
Desert Mountain	VAR Cross Country contest w/ Paradise Honors & St. Mary's
Kingman Academy	JV Football contest w/ Lee Williams & Parker VAR Swim Contest w/ Mingus Union, Kingman & Lee Williams
Seton Catholic	JV Football Program
Bisbee	FR Volleyball Program
Scottsdale Christian	FR Volleyball Program
Vista Grande	JV Football Program
Empire	VAR/JV Cross Country Contest w/ Cholla
Payson	JV Boys' Soccer contest w/ St. Johns JV Football contest w/ Page
Cholla	FR Football Contest w/ Cienega
Mingus Union	VAR Boys' Cross Country contest w/ Valley Christian
Ironwood	VAR Girls' Golf contest w/ Mingus Union
Betty Fairfax	VAR B/G Swim Contest w/ Agua Fria
Alhambra	VAR/JV Swim & Dive Program
Glendale Prep	FR Volleyball Program
Cicero Prep	JV Volleyball Program VAR B/G Swim & Dive Program
Duncan	JV Football Program
Anthem Prep	VAR Boys' Golf Program
Coronado	JV Football Program

EXECUTIVE DIRECTOR REPORT

A list of committees and possible committee members was distributed regarding the Strategic Plan. There will be a Steering Committee and four sub-committees. Each committee will be made up of 10-13 people including Executive Board members, AIA Staff member and representation from the membership. Meetings will begin in October.

The AIAAA State Conference was held in Prescott, September 9-11th. A new record of attendance was almost set with 211 Athletic Directors present. Not only did high school athletic directors attend but middle school athletic directors attended as well. Dr. Michael Fowler, AIAAA Representative, acknowledged Herman House as an inductee into the 2018 AIAAA Hall of Fame. Mr. House was accompanied by Rob Roberson, Youngker High School as well as Robert Crosswhite, Joseph City High School. Other awards were given out to athletic directors from across the state – including Ms. Toni Corona – Safford High School, as the 3A Conference Athletic Director of the Year.

The Sections 7 & 8 Conference will be held in St. George, Utah September 15-18.

The Student Leadership Advisory Committee (SLAC) will meet on September 13, 2018 at the AIA Office. SLAC is looking for sponsors that would be interested in hosting the State Student Leadership Conference for the spring of 2019.

The Sports Medicine Advisory Committee (SMAC) discussed at their August meeting the need to educate student athletes on the ill effects of opiate usage. To do so, they have applied for a \$100,000 grant which would hopefully help develop a course similar to AIA's Brainbook. The AIA is planning to work alongside the Department of Health Services (DHS) to develop a pilot program that will allow physical therapists to clear student athletes to return to play after a concussion. The physical therapists would need to have a special certification specifically directed to sports and who will also work alongside a physician during the clearing process. The initial plan is to have 4-5 physical therapists participate in the pilot program.

The AIA has hosted two new athletic director workshops with nearly 50 new athletic directors this year. Bylaw workshops have begun across the state with the next being held at Lake Havasu High School on October 24, 2018.

The winter coaches meeting will be held on October 27, 2018 at Central High School. The meeting will begin with check-in at 11:00 am and will conclude at 3:00 pm. The winter coaches meeting will include the following sports: basketball, winter soccer and wrestling.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW **REQUEST FOR HARDSHIP ELIGIBILITY – LEGAL GUARDIAN**

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following Legal Guardian request:

- ❖ Camelback High School
- ❖ McClintock High School
- ❖ Mountain Pointe High School

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW
REQUEST FOR HARDSHIP ELIGIBILITY – AGE RULE

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.14 of the AIA Bylaws, **approved** the following Age Rule request:

- ❖ Washington High School

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW
REQUEST FOR HARDSHIP ELIGIBILITY – MAXIMUM PARTICIPATION

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.9 of the AIA Bylaws, **approved** the following Maximum Participation request:

- ❖ ALA – Gilbert North

ADDITIONAL GAME REQUESTS

On a motion duly made, seconded and unanimously carried, the Board **approved** the following

Payson – an additional girls' soccer game to help fill **Northland Prep's** schedule.

Flagstaff – an additional girls' basketball game to help fill **Shadow Mountain's** schedule.

PROPOSAL – 3A CONFERENCE – ARTICLE 31 – VOLLEYBALL

31.5 **NUMBER OF GAMES IN SEASON**

31.5.3 *No player shall participate in more than six (6) sets/night (for regular season matches only.)*

31.5.3.1 *EXCEPTION: 2A and 1A Schools, because of their limited enrollment, may permit a player to participate in 8 sets/night (for regular season matches only).*

31.5.3.2 *EXCEPTION: 3A volleyball players that compete only on the varsity will be allowed up to ten (10) sets for regular season competition if a varsity volleyball doubleheader match has been scheduled. 3A volleyball players that compete on either a freshman and/or junior varsity team in addition to the varsity will continue to only be allowed six (6) sets of volleyball per night. (Compliance with AIA policy and procedure; article 31.5.3).*

On a motion made, seconded and unanimously carried, the Board **approved** the above proposal to Article 31 of the Policy and Procedures.

GOLF TOURNAMENT GUIDE – UPDATE

On a motion made, seconded and unanimously carried, the Board **approved** the below update to the AIA Golf State Tournament Guide regarding dates for the State Tournament.

Division II

Last day to play/practice on the State course **Saturday, October 20**

Division I

Last day to play/practice on the State course **Saturday, October 27**

EMPIRE HIGH SCHOOL

The following school representatives entered the room and left upon completion of their presentation:
Shannon Woolridge – Empire Athletic Director, Matt Donaldson – Empire Principal

Empire, Andrada Polytechnic, and Vail High Schools are requesting that the students in the 2021 class who attend Andrada and Vail be “grandfathered in” so that they are able to participate in Empire Athletics during their senior year. The class of 2021 learned about this change after their freshman year, so in fairness to them, we are hopeful they can finish out their high school playing careers at Empire.

On a motion made, seconded and carried, the Board **tabled** the request until the October 15, 2018 meeting.

REQUEST – RECONSIDERATION OF SANCTION – ALA – GILBERT NORTH

The following school representatives entered the room and left upon completion of their presentation:
Brian Holmes, ALA Gilbert North – Attorney

On a motion made, seconded and carried, the Board lifted the 2019-2020 condition of no post-season for the ALA Gilbert North athletic programs. The ALA Gilbert North athletic programs are ineligible for post-season for the 2018-2019 school year.

REQUEST – EXCEED NUMBER OF PERMISSIBLE MEETS – SWIM

Agua Fria School District is requesting the district schools be approved to exceed in one swim meet to participate in a district meet. The meet will not be requested as a state qualifier, but rather a meet to determine district champions. The following school would be effected:

- Verrado
- Desert Edge
- Agua Fria
- Millennium
- Canyon View

On a motion made, seconded and carried, the Board **denied** the above request.

APPEAL – NORTHLAND PREPARATORY ACADEMY

Northland Prep Academy requested reconsideration of the sanction placed on the Fall Soccer and Swim and Dive programs.

Rule: Article 2. Membership. Section 2.6 Responsibility of School Administrators

2.6 RESPONSIBILITY OF SCHOOL ADMINISTRATORS

2.6.7 *On an annual basis, each varsity head coach, or school designated coach, shall attend the AIA Head Coach Information Meeting to be held at the beginning of each season of sport. Failure to comply will subject the member school to a possible penalty (16.1).*

(1) **NORTHLAND PREPARATORY ACADEMY** – Charter

Reported Violation:

Soccer and swim coaches didn't attend fall coaches meeting.

Schools Corrective Action:

All coaches will be required to have a representative in place for emergencies.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Northland Preparatory Academy **Fall Soccer and Swim Programs** on **Warning** for one year 8/20/18-8/20/19.

On a motion made, seconded and carried, the Board **rescinded** the sanction of warning from the fall soccer program and upheld the sanction of warning to the swim program.

REQUEST – REPLACEMENT OF COMPLIMENTARY PASS

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following replacements of complimentary pass upon receipt of payment:

- JO Combs Unified School District – Gary Kemp – Board Member
- Tempe High School – Shelly Arredondo – 2 Scout Passes
- Coolidge High School – Ben Armstrong – Principal

APPEAL – RECONSIDERATION OF SANCTION – SABINO HIGH SCHOOL

The following school representatives entered the room and left upon completion of their presentation:

Russel Doty – Sabino Principal, Gabriel Trujillo – TUSD Superintendent

Sabino High School is requesting reconsideration of sanction placed on the Sabino Baseball program and the revoking of their 2018 State Title.

SABINO HIGH SCHOOL – Tucson Unified School District

Rule: Article 15. Student Eligibility, Section 15.12 Recruitment Rule

Rule: Article 17. Coaches and Coaching, Section 17.1 Coaching Qualifications

Reported Violation:

Sabino coaches worked for a club team during the summer of 2017. From the end of May 2017 to the end of June 2017, two students participated in this club program where the coaches worked. The students were still enrolled at their previous school. Even though the coaches, were not the team coach of record for the students during this time, the students participated with the coaches through practice stations.

Schools Corrective Action:

To be submitted to the AIA prior to September 12, 2018 Executive Board meeting.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Sabino High School **Baseball Program** on **Probation** for one year 8/28/18-8/28/19 and revoked the 2018 Baseball State Championship Title.

Herman House abstained.

On a motion made, seconded and carried, the Board **reduced** the sanction from probation to warning for the Sabino High School baseball program for one year, 8/28/18-8/28/19 and **upheld** the revoking of Sabino High School's 2018 State Baseball Title.

REQUEST – FOREIGN EXCHANGE STUDENT PLACEMENT

Marcos de Niza is requesting an exception for a foreign exchange student whom was placed at their school.

The Tempe Union High School District, placed a student at Marcos de Niza for the 2018-19 school year by the district's Teaching and Learning Department due to the unavailability at Desert Vista High School. Marcos de Niza High School was not the student's/host family's first choice. The host family resides in the Desert Vista attendance boundaries and requested to be placed there.

On a motion made, second and carried, the Board **approved** the above request.

SCHOOL VIOLATIONS

SUNNYSIDE HIGH SCHOOL – *Sunnyside Unified School District* *Rule: Article 15. Student Eligibility Rules, Section 15.10 Transfer Rule*

Reported Violation:

A transfer student with a 550 on record was supposed to sit out half of the season but participated in a contest for girls' volleyball.

Schools Corrective Action:

Contest Forfeited. I am brand new to this job, still not even officially the athletic director. We have had constant turnover in the position but now I will be the sole, dedicated athletic director. I will make it a priority to make sure to be compliant in every way.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Sunnyside High School **Girls' Volleyball Program** on **Advisement** for one year 9/12/18-9/12/19.

WILLOW CANYON HIGH SCHOOL – *Dysart Unified School District* *Rule: Article 15. Student Eligibility Rules, Section 15.10 Transfer Rule*

Reported Violation:

Student participated in football contest against Camelback High School. Student is ineligible for one year for football due to multiple transfers. As the AD I failed to follow-up regarding the student-athletes enrollment status, as well as follow-up with the family regarding the completion of a 550 transfer form. I failed to appropriately review the players' status with the coaching staff. Coaches were complying with direction given by the AD.

Schools Corrective Action:

Contest Forfeited. The student has been removed from competition and the family has been instructed of his eligibility status. Procedures are in place to ensure all parties are apprised of each individual player's participation status in all sports. Through the daily review of 550 transfer forms, communication with the school Date Records Technician regarding new transfer students, and through the use of Register My Athlete.com, which allows coaches, Admin secretary, Athletic trainers and administrators the ability to track a players eligibility, redundancies and oversight are in place to ensure no ineligible players are actively participating in any sports at any time.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Willow Canyon High School **Activities Program** on **Advisement** for one year 9/12/18-9/12/19 and **rescinded** the forfeiture.

SCHOOL VIOLATIONS – Cont'd**CENTRAL HIGH SCHOOL** – *Phoenix Union High School District*

Rule: Article 15. Student Eligibility Rules, Section 15.12 Recruitment Rule

Reported Violation:

Student transferred to Central HS on 8/6/18. This student played in a 7 on 7 tournament at BCP on May 29th, while still enrolled at Tempe HS. Student participated in summer workouts with the Central HS football team while not enrolled at Central.

Schools Corrective Action:

I was hired as the new AD at Central and my contract began on July 9, 2018. Being new to the position, I am working to implement new procedures to prevent a recurrence of this and any other AIA violations.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Central High School **Activities Program** on **Advisement** for one year 9/12/18-9/12/19.

GLOBE HIGH SCHOOL – *Globe Unified*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

No coach from Globe HS attended the mandatory fall football coaches meeting on 7/21/18 at Coronado High School.

Schools Corrective Action:

Met with coaches and discussed the possible impact of not attending the meeting. AD will use more ways (other than email and verbal) to remind coach of meeting.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Advisement High School **Football Program** on **Advisement** for one year 9/12/18-9/12/19.

MINGUS UNION HIGH SCHOOL – *Mingus Union District*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

Mingus Union head spiritline coach missed the mandatory meeting on August 4th. She was suffering from a migraine the night before and forgot to set her alarm. With her being sick and lack of rest contributed to her absence.

Mingus Union head cross country coach missed the mandatory meeting on August 4th. He came on just as school was about to start and simply missed the meeting.

Schools Corrective Action:

N/A

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mingus Union High School **Cross Country and Spiritline Program** on **Warning** for one year 9/12/18-9/12/19.

SCHOOL VIOLATIONS – Cont'd

FLAGSTAFF HIGH SCHOOL – *Flagstaff Unified School District*

Rule: Article 15. Student Eligibility Rules, Section 11.4 Schedule Contracts

Reported Violation:

The JV Football coach at FHS allowed a student to participate in practice without receiving proper clearance from the athletic office.

Schools Corrective Action:

The coach has received an official reprimand and is now required to take daily roll to ensure that each student has been properly cleared. The entire coaching staff also met to review the clearance process and discuss ways that this error could have been avoided and how we will improve our process in the future.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Flagstaff High School Football Program on **Warning** for one year 9/12/18-9/12/19.

GILA RIDGE HIGH SCHOOL – *Yuma Union High School District*

Rule: Article 17. Coaches and Coaching, Section 17.1 Coaching Qualification

Reported Violation:

On August 3rd it was brought to my attention that the varsity football head coach had allowed a non-approved coach to help out with the team a few times over the summer. Later that same day, Gila Ridge High School Principal and I met with the head coach. We discussed that only approved coaches can coach per the district policy and AIA bylaws.

Schools Corrective Action:

The coach responsible for the violation received an in-service training regarding relevant bylaws. The athletic department will require all programs/coaches to meet with the athletic office prior to practice in order to review an updated coaching list. The AD will continue walkthroughs at practice to verify that only cleared coaches are coaching. The coaching staff will continue to receive additional in-services on AIA bylaws in order to prevent future violations. A coach's information google doc has been created with an AIA bylaws folder. The AD will keep a record of all discussions with coaches to insure they understand the bylaws and policies.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, accepted the report.

SCHOOL VIOLATIONS – Cont'd**GILA RIDGE HIGH SCHOOL** – *Yuma Union High School District*

Rule: Article 15. Student Eligibility Rules, Section 15.7 Physical Examination Rule

Reported Violation:

On August 6th the cheer team began practice and a senior cheer athlete practiced without being properly cleared through the athletic office. It was brought to my attention the next day as I met with the cheer coach. We cross-referenced the hard copy athletic clearance forms and register my athlete completed profiles. The student athlete had not completed register by athlete nor had a clearance form from the athletic office.

Schools Corrective Action:

The coach responsible for the violation has received a letter and in-service regarding relevant bylaws. The athletic department at GRHS will continue to utilize the register my athlete program for athletic clearance. The athletic department will require all programs/coaches to meet with the athletic office prior to practice in order to review an updated clearance list. The athletic trainer and athletic director will continue walkthroughs at practice to verify that only cleared athletes are participating. The coaching staff will continue to receive additional in-service on AIA bylaws in order to prevent future violations. A coach's information google doc has been created with an AIA bylaws folder. The AD will keep a record of all discussions with coaches to insure they understand bylaws and policies.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Gila Ridge High School **Spiritline Program** on **Warning** for one year 9/12/18-9/12/19.

LEE WILLIAMS HIGH SCHOOL – *Kingman Unified School District*

Rule: Article 15. Student Eligibility Rules, Section 15.3 Enrollment Rule

Reported Violation:

Volleyball tryouts held a week early.

Schools Corrective Action:

I have addressed all coaches that open gym must be ONLY open gym and that tryouts cannot start until the first official day of practice. I will monitor this in the future.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Lee Williams High School **Girls' Volleyball Program** on **Advisement** for one year 9/12/18-9/12/19.

FUTURE DATES

October 15, 2018	Executive Board Meeting
October 27, 2018	Winter Coaches Meeting – Central High School
November 12, 2018	AIA Closed – Holiday
November 19, 2018	Executive Board Meeting
November 22-23, 2018	AIA Closed – Holiday
December 10, 2018	Executive Board Meeting
Dec 24 – Jan 1	AIA Closed – Holiday

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 1:00 pm.

Respectfully submitted,

David Hines
Executive Director