



**A R I Z O N A
I N T E R S C H O L A S T I C
A S S O C I A T I O N**

OUR STUDENTS, OUR TEAMS . . . OUR FUTURE.

2017 AIA State Cross Country

TOURNAMENT GUIDE

Modified on 10/17/2017

Schedule, Rules, Regulations, Instructions

AIA State Tournament Coordinator

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Sectional Location and Dates

Division I

Section I	Site:	Gilbert Crossroads Park	
	Date:	Friday October 27, 2017	
	Host School:	Chandler High School	
	Tournament Director:	David Shapiro	602-918-6479
		shapiro.dave@cusd80.com	
Section II	Site:	Rose Mofford Sports Complex	
	Date:	Thursday October 26, 2017	
	Host School:	Glendale High School	
	Tournament Director:	Julie Patton	623-435-6226
		Julie.patton@guhsdaz.org	
Section III	Site:	Cesar Chavez Park	
	Host School:	Trevor Browne High School	
	Date:	Friday October 27, 2017	
	Tournament Director:	Robert Mika	623-203-7646
		rmika@phoenixunion.org	

Division II

Section I	Site:	Rio Rico High School	
	Date:	Saturday October 28, 2017	
	Host School:	Rio Rico High School	
	Tournament Director:	Jonathan Chavez	520-375-8762
		jchavez@scv35.org	
Section II	Site:	Rose Mofford Sports Complex	
	Date:	Thursday October 26, 2017	
	Host School:	Glendale High School	
	Tournament Director:	Julie Patton	623-435-6226
		Julie.patton@guhsdaz.org	
Section III	Site:	Cesar Chavez Park	
	Date:	Friday, October 27, 2017	
	Host School:	Trevor Browne High School	
	Tournament Director:	Robert Mika	623-203-7646
		rmika@phoenixunion.org	
Section IV	Site:	Gilbert Crossroads Park	
	Date:	Friday October 27, 2017	
	Host School:	Chandler High School	
	Tournament Director:	David Shapiro	602-918-6479
		shapiro.dave@cusd80.com	

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Division III

Section I	Site:	Rio Rico High School	
	Date:	Saturday October 28, 2017	
	Host School:	Rio Rico High School	
	Tournament Director:	Jonathan Chavez	520-375-8762
		jchavez@scv35.org	
Section II	Site:	Gilbert Crossroads Park	
	Date:	Friday October 27, 2017	
	Host School:	Chandler High School	
	Tournament Director:	David Shapiro	602-918-6479
		shapiro.dave@cusd80.com	
Section III	Site:	Rose Mofford Sports Complex	
	Date:	Thursday October 26, 2017	
	Host School:	Glendale High School	
	Tournament Director:	Julie Patton	623-435-6226
		Julie.patton@guhsdaz.org	
Section IV	Site:	Hidden Cove Golf Course	
	Date:	Friday October 27, 2017	
	Host School:	Holbrook High School	
	Tournament Director:	Paul Demuth	928-524-2815
		demuth@holbrook.k12.az.us	

Division IV

Section I	Site:	Cesar Chavez Park	
	Date:	Friday, October 27, 2017	
	Host School:	Trevor Browne High School	
	Tournament Director:	Robert Mika	623-203-7646
		rmika@phoenixunion.org	
Section II	Site:	Rio Rico High School	
	Date:	Saturday October 28, 2017	
	Host School:	Rio Rico High School	
	Tournament Director:	Jonathan Chavez	520-375-8762
		jchavez@scv35.org	
Section III	Site:	Hidden Cove Golf Course	
	Date:	Friday October 27, 2017	
	Host School:	Holbrook High School	
	Tournament Director:	Paul Demuth	928-524-2815
		demuth@holbrook.k12.az.us	
Section IV	Site:	Gilbert Crossroads Park	
	Date:	Friday October 27, 2017	
	Host School:	Chandler High School	
	Tournament Director:	David Shapiro	602-918-6479
		shapiro.dave@cusd80.com	

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SECTIONAL MEET INFORMATION

1. Sign up for a free coach account at www.athletic.net (If you haven't already)
 - a. Click here to go to the Athletic.net Arizona XC Homepage:
<http://www.athletic.net/CrossCountry/Arizona/>
 - b. Find and Click on the link to your school.
 - c. Click "Sign Up for a free account"
 - d. Follow instructions to sign up and activate your account.
2. Add the sectional meet to your calendar.
 - a. Click "Edit Calendar under Coach Tools
 - b. Select the date of your sectional meet.
 - c. If a school has added the meet already then you can add the meet and choose to be the meet host. If not, then you can add the meet.
3. Chip timing will be used and provided by Wingfoot finish at the following sectional meets:
Cesar Chavez, Rio Rico and Rose Mofford.
4. Awards: The top fourteen (14) individuals will receive medals. The first place finisher will receive a championship plaque.

5- Bicycles will not be allowed on the sectional courses. Coaches nor those associated with a team are to ride bicycles as it can create an unfair advantage.

DEADLINES FOR SECTIONAL REGISTRATION

MONDAY 12:00 PM, OCTOBER 23, 2017!

SUNDAY, 12:00PM, OCTOBER 22, 2017 for all sections at Rose Mofford Stadium

All changes must be done at the coaches meeting prior to race time with the Meet Director(s)

Attaching the Timing Tag For Sectional Cross Country Meets

Timing tags are not disposable. They are the property of Wingfoot Finish and are to be returned after the meet. Coaches, please be aware that there will be a \$10.00 charge per tag not returned.

Athletes must wear their ASSIGNED timing tag in order to get an official time and place.

Attach the tag to a shoe. Make sure the number on the tag matches the assigned number. Attach the tag with the provided twist ties.

Coaches:

Please collect the tags from your runners after their races and return them (plus any extra twist ties) in the bag you were given at check-in. Unreturned tags will result in a charge of \$10.00 each.

Directions for attaching the tag to the shoe:

1. With shoe laced, thread the twist ties under the shoe laces.
2. Put the twist ties ends through the tag holes.
3. Twist the ends of the twist ties together so that the tag is snug against your shoe and stays in place.
4. Flatten the twist ties ends down to keep them from snagging on things.



When **removing the twist ties** either untwist them or use scissors/wire cutters to remove the ties. Do not just pull the tag off since this will often break the tag.

Sectional Shoe Tag Instructions for Coaches

Coaches: You are responsible for returning all of your assigned shoe tags in numerical order before you leave the meet. There will not be any sort of athlete corral to collect the shoe tags.

1. Inspect your team packet to ensure you received all your bibs and shoe tags
 - a. Immediately notify meet management if you are missing any shoe tags
 - b. Very important – this must be done before leaving the packet pickup area
 - c. You will be responsible for any missing shoe tags after you leave the packet pickup area
2. Distribute your shoe tags to all competing athletes
 - a. All athletes must wear their assigned shoe tag, as assigned on your team roster
 - b. Athletes that are not registered should not use someone else's shoe tag
 - c. Failure to properly distribute the bibs & shoe tags will result in inaccurate results
3. Athletes must properly secure their shoe tag as shown in the provided instructions
 - a. Do NOT put the shoe tag in socks, in your pocket, etc.
4. Shoe Tag Collection & Return
 - a. Each school is responsible for the collection & return of all their shoe tags
 - b. Tags must be returned in Numerical Order and kept together with one of the twist ties provided
 - c. Use your team roster to ensure none of your shoe tags are missing
 - d. We suggest you use your team managers / assistant coaches to collect the shoe tags from your athletes after they cross the finish line – there will not be a collection corral used
 - e. **Have a COACH return all of your shoe tags to EVENT MANAGEMENT at the same location you picked up your team packet – please refrain from sending an athlete to return shoe tags**
 - f. Event Management will check your shoe tags with you for accuracy

SECTIONAL MEET DIRECTOR

5. Download the entries to run your meet.
 - a. On the Meet Page click “Download Entries” under the Meet Host tools on the right – hand side. (If you don’t see the Meet Host tools you might not have set yourself as the meet host, do this on the “Edit Meet Information.”)
 - b. Load these Entries into your meet manager and run your meet. (Athletic.net has a free Excel; Meet Manager- click here for more info: <http://cs.athlwtic.net/blogs/emm/pages/emmxs.aspx>).

6. Upload your meet results back into Athletic.net.

On the Meet Page click “Upload Results” under the Meet Host tools on the right-hand side.

All athletes running at the Sectional Meet *must be* entered with **Athletic.net**. Logon and follow directions at www.athletic.net.

Notify **Dave Shapiro** of the State qualifiers immediately after Sectional Tournament via email:

shapiro.dave@cusd80.com

STATE QUALIFYING STANDARDS FROM THE SECTIONAL:

- Each Sectional race will qualify the **top 50%** of FULL (5 or more runners) teams entered on athletic.net and from their Section. Teams must be entered by the deadline date of **Monday October 23 2017**. If a Section has an odd number of entered teams the number of qualifying teams will be rounded up. Example: 11 Sectional teams entered on athletic.net will qualify 6 teams.

- Each Sectional race will qualify the **top 25 finishers** regardless of their team’s placement. Example: If all of the top 25 finishers are members of an already qualified team then no additional finishers will qualify.

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Site: Cave Creek Golf Course; 15202 N. 19th Avenue; Phoenix, AZ 85023; 602-866-8076
Course Distance: 3.1 miles

Saturday, November 4, 2017

State Race Day

7:00 a.m. Walk Through (Div. II & III)

Packet pick-up at white pop-up

8:25 a.m. National Anthem

Report Schedule

Race Schedule

8:15 a.m.	<i>Division II Girls</i>	8:30 a.m.	<i>Division II Girls</i>
8:45 a.m.	<i>Division III Girls</i>	9:00 a.m.	<i>Division III Girls</i>
9:15 a.m.	<i>Division II Boys</i>	9:30 a.m.	<i>Division II Boys</i>
9:40 a.m.	<i>Division III Boys</i>	9:55 a.m.	<i>Division III Boys</i>

1020 a.m. Walk Through (Div. I & IV) 11:45 a.m.

12:00 p.m.	<i>Division I Boys</i>	12:15 p.m.	<i>Division I Boys</i>
12:30 p.m.	<i>Division IV Girls</i>	12:45 p.m.	<i>Division IV Girls</i>
1:00 p.m.	<i>Division I Girls</i>	1:15 p.m.	<i>Division I Girls</i>
1:30 p.m.	<i>Division IV Boys</i>	1:45 p.m.	<i>Division IV Boys</i>

The race schedule is based upon a rotating formula approved by the Cross Country Sports Advisory Committee.

* All times are approximate and subject to change; **BE READY FOR YOUR RACE!**

Awards will follow **official** race results.

Note: The course will not be open for a walk-through until Saturday, November 4, 2017. During your walk through please do not interfere with the any of the participants competing in the race in progress!

THE COURSE IS CLOSED FOR PRACTICE ALL YEAR AND THERE ARE NO REGULARLY SCHEDULED MEETS DURING THE SEASON!

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State Tournament Games Committee:

Dean Visser	AIA
Dave Shapiro	Site Director
Jim Pouquette	Starter
Joe Hajek	Site Preparation
Mike Elder	Athletic Director
Paul Demuth	Athletic Director

RULES

- Rules are those of the current edition of the National Federation Track and Field/ Cross Country Rules and Records, AIA Constitution and Bylaws and these tournament instructions.
- **Bicycles will not be allowed on the Cave Creek Golf Course. Nor are coaches or those associated with a team to ride bicycles at the sectional cross country meet as it can create an unfair advantage.**

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GENERAL INSTRUCTIONS

- Certified Athletic Trainers will be on site; however, each school will be responsible for the taping/wrapping of their own athletes; including the needed supplies. The ATC's will be near the finish line area.
- Water will be available at the meet site; however it is beneficial to bring your own.
- If a participant requires medical attention, the parent/guardian/coach will be notified by the tournament staff to meet in the medical area. Under no circumstance is a parent or coach to enter the restricted area unless requested, which includes the following areas: scoring, finish and chute.

TROPHIES/MEDALS

Awards will be as noted in the AIA Constitution and Bylaws. First place teams and runners-up will receive team trophies. Individual medals will be awarded to the top 21 places in each race.

SPECIAL INSTRUCTIONS

- The Cave Creek Golf Course will be **closed** and **off limits** until 7:00 a.m. Saturday, Nov. 4, 2017, the day of the 2017 AIA State Cross Country Meet. Walk-through of the course will begin at 7:00 a.m. **The parking lot will be open to school buses and vans only.**
- Only Teams arriving in a school district bus or van will be allowed into the golf course parking area. After the bus/van is unloaded the driver must circle the parking lot from east to west and exit the parking lot. All **school buses** will need to go to Mountain Sky Middle School for race time parking. To get to Mountain Sky Middle School exit golf course parking lot and turn left (north) onto 19th Ave and go ¼ mile to Greenway Road and turn right (east) go approximately 1 ½ miles to school. Parking attendants will instruct drivers where and how they want you to park. Bus drivers can be shuttled back to Cave Creek Golf Course. Only school **passenger cars** and **vans** will be allowed to park in the golf course parking area. If the lot is full you will be directed to drop off and go to Mountain Sky Middle school and be shuttled back to the golf course.
- Individuals or teams arriving with their coach in a personal vehicle **MUST** park at Thunderbird H.S or Mountain Sky Middle school and take shuttle to the site. It is the coaches responsibility to inform Meet personnel of unusual circumstances
- In order to maintain a safe and efficient environment for all the participants, fans and workers are asked to use the walking lane from the team camp area to the main part of the course. This will be barricaded and monitored by the event Staff. We ask for your cooperation as coaches and school personnel to instruct your athletes and fans not to cross the parking lot on foot in areas of high vehicle traffic.
- Course maps will not be included in coaches packets. Down load a copy of the map from www.aiaonline.org →Coaches→Cross Country→State XC Map.

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2016 ADMISSION PRICE

CASH ONLY!

State Meet: \$10.00 Adults
\$5.00 Students with High School ID

The admission price **includes** the shuttle to and from the Golf Course and entrance into the event. Admission tickets can be purchased at North Hills Church or Thunderbird High School.

Walk-ups can pay at either the main golf course gate entrance or the 9th tee box entrance.

Due to the high volume of traffic on 19th Avenue it is highly recommended to use the shuttle service provided.

FREE ADMISSION

Children five or under

Media with proper credentials

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

Photo ID required for AIA Pass Holder and all AIA Complimentary Passes

PARKING/DIRECTIONS FOR FANS

North Hills Church parking lot will be open for public parking with a cost of **\$5.00** per vehicle.

Thunderbird High School parking lot will be open for **FREE** public parking.

Glendale Union Buses will provide transportation to and from the Cave Creek Golf Course parking lot with a ticket stub or an event wristband.

Thunderbird High School

1750 West Thunderbird Road

Phoenix AZ, 85023

Athletic Director Chris Francis

North Hills Church

15025 North 19th Avenue

Phoenix AZ, 85023

John Blosser

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The AIA, Thunderbird H.S., North Hills Church or Cave Creek Golf Course are not be responsible for lost or stolen articles.

STATE MEET ENTRY PROCEDURE:

Instructions for all coaches:

1. Sign up for a free coach account at www.athletic.net (if you haven't already)
 - a. Click here to go to the Athletic.net Arizona XC Homepage:
<http://www.athletic.net/CrossCountry/Arizona/>
 - b. Find and click on the link to your school.
 - c. Click "Sign up for a free account"
 - d. Follow the instructions to sign up and activate your account.
2. Enter your athletes on the "Edit Athletes" page under Coach Tools.
3. Register your athletes for the **STATE** meet.
 - a. Click on the sectional meet in your calendar.
 - b. Click "Register Athletes" under Team Tools on the right-hand side.
 - c. Each qualifying team can only register up to seven (7) runner names.
 - d. Register the appropriate athletes and click "Save Registration"

All athletes running at the State Meet **must be** entered with **Athletic.net**. Logon and follow directions at www.athletic.net.

All changes must be done at the prior to race time. Fill in the form at the packet pick up tent. Bring a pen or pencil.

DEADLINES FOR STATE REGISTRATION

MONDAY 12:00 PM, OCTOBER 30 2017!

PROGRAMS AND SOUVENIRS

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs. ***Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.***

- Playoff programs, t-shirts, caps, etc. will be available at as many sites as possible.
- Parents, spectators and participants want to see their school team picture and names included in the souvenir program. Please make every effort to meet the following deadlines.
- Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Team Pictures, Team Rosters, Programs, Souvenirs or Digital Photography.

MEDIA CREDENTIAL POLICY

AIA has a Media Credential Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at section and state tournament events. The following link (http://aiaonline.org/news/press_center.php) is to the AIA Media Center which houses the AIA Media Credential Form and the AIA Approved Media List (those that have requested and been granted AIA media credentials). Please download the AIA Media Credential Form and should a media member need access that is not on the media list, they will need to sign off on the form. Please print out several of the Media Credential Forms so each media outlet fills out its own form. Should the media member refuse to sign off on the form, they will not be granted access to the region or state tournament event you're hosting.

At the conclusion of the event, please fax or mail those forms to the AIA so that we may follow up and credential those people the approved media list will be updated as forms are received and processed. Please download the AIA Approved Media List (which is constantly being updated) so that those members of the media that are already approved may be granted access. Please note that some members of the media might show up with Freelance Credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA Media Credential.

SECTION 26

ADA COMPLIANCE NOTICE

26.1 ADA NOTICE

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

26.2 AIA ADA COMPLIANCE OFFICER

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

David Hines
Arizona Interscholastic Association, Inc.
7007 North 18th Street
Phoenix, Arizona, 85020
602-385-3810